Adrian Chen

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1-510-7654321

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Dated: 18-06-2009

Dear Mr. Chen

I am very pleased to inform you that you have won the Study Abroad Financial Aid Scholarship and on behalf of Scholarship Committee I congratulate you.

Scholarship Committee has announced you a scholar in regard of your achievements and transcripts attached with your application. We are now looking forward to letter of recommendation from your university so that we finalize the procedure and send you check of $1200 to your home address.

Please let me confirm that you have sent us you correct name, address, phone number and email address to avoid any kind of hurdles.

Congratulations again and wish you all the best with success in academic and professional pursuits.

Regards

Sincerely

Mark Rogers

Director of Scholarship Department, California, USA

1-543-9876543

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